

CHARNWOOD TRUST NURSERY SCHOOL & FAMILY CENTRE

Self-Declaration form for the post of:

THIS PART OF THE APPLICATION FORM IS STRICTLY CONFIDENTIAL, AND WILL NOT BE SHARED WITH ANYONE OUTSIDE THE RECRUITMENT PROCESS

As an organisation we undertake to meet the requirements of the Data Protection Act 2018, the General Data Protection Regulations (GDPR) and all relevant recruitment and employment legislation. Following interview, the successful applicant will be informed of the outcome subject to enhanced DBS and other checks.

All applicants are asked to complete this form and return separately either by email to:

suzannah.gleaves@charnwoodnursery.org.uk

Or by post to Suzannah Gleaves (Confidential)
Charnwood Trust Nursery School & Family Centre
St Paul's Road
Heaton Moor
Stockport SK4 4RY

1. ELIGIBILITY TO WORK IN THE UK

Current legislation means that it is a criminal offence to employ a person who is subject to immigration control, unless they have documentary proof showing an entitlement to work in the UK. If invited for interview, you will be asked to provide that proof of your work entitlement.

Do you have an entitlement to work in the UK?

Yes* No (please select)

2. YOUR ACCOMMODATION

Do you know of anyone in your household who has been barred from working with children?

Yes No* (please select)

If Yes, please give details:

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3. **CRIMINAL OFFENCES**

Have you ever been charged with, cautioned or convicted in relation to any criminal offence, or are you at present the subject of criminal investigations/pending prosecution?

Yes No* (please select)

If yes, please give details including the nature of the offences and the dates. Please give details of the court(s) where your conviction (s) were heard, the type of offence and sentence(s) received. Could you also give details of the reasons and circumstances that led to the offence(s).

4. **INVESTIGATIONS**

This section concerns relevant non-conviction information. Please complete this section because the post you are applying for requires an Enhanced Disclosure check.

Have you ever been the subject of a police investigation that didn't lead to a criminal conviction?

Yes No * (please select)

If yes, please give details below, including the date of the investigation, the Police Force involved, details of the investigation and the reason for this, and disposal(s) if known.

To your knowledge have you ever had any allegation made against you, which has been reported to and investigated by any Social Services Department/ Children's or Adult Social Care/ Education Department etc.

Yes No* (please select)

If yes, please provide details.

Has there ever been any cause for concern regarding your conduct with children, young people, or vulnerable adults?

Yes No * (please select)

If yes, please give details. Please include any disciplinary action taken by an employer in relation to your conduct.

5. **DECLARATION**

To help us ensure that we are complying with all relevant safeguarding legislation, please complete the following declaration.

I (full name):

confirm that the information given above is accurate and correct and I am not subject to any disqualifications preventing me from working with children. I understand that withholding any relevant information either before or after becoming employed may lead to suspension and the termination of that employment.

Signed: _____ Date: _____
(emailed forms will be signed if / when attending for interview)