

**Wellington School**  
**Cover Supervisor - Person Specification**



Essential	Desirable
<b><u>Qualifications</u></b>	
<ul style="list-style-type: none"> <li>▪ GCSE Grade C (or equivalent) or above in English and Maths</li> </ul>	<ul style="list-style-type: none"> <li>▪ Understanding and knowledge of secondary education</li> </ul>
<b><u>Skills and Abilities</u></b>	
<ul style="list-style-type: none"> <li>▪ Able to create learning opportunities to engage students</li> <li>▪ Able to manage classroom behaviour confidently</li> <li>▪ Able to follow lesson plans and instructions provided by teaching staff</li> <li>▪ Good organisational skill and able to remain calm under pressure</li> <li>▪ Able to build positive relationships with students and staff</li> <li>▪ Good numeracy/literacy skills</li> <li>▪ Able to use school ICT systems to support learning</li> <li>▪ Understand the importance of safeguarding/child protection when working in a school setting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience of working with young people in a learning environment</li> </ul>
<b><u>Personal Qualities</u></b>	
<ul style="list-style-type: none"> <li>▪ Enthusiastic, reliable and committed</li> <li>▪ Flexible and adaptable approach to work</li> <li>▪ Professional manner and positive role model for students</li> <li>▪ Commitment to equality, diversity and inclusion</li> <li>• A calm approachable manner, able to deal with problems in a professional and friendly manner, displaying tact and diplomacy as required</li> </ul>	