

Wellington School 11 – 18 School with Academy Status



Finance and Business Manager Maternity Cover – Fixed Term to July 2027

Required as soon as possible

36.25 hours per week, 8.00am – 4.00pm Full Time Full Year

Salary: negotiable for a suitably qualified candidate with relevant educational experience

We are seeking a highly organised and strategic Finance and Business Manager to lead the financial management of the school during the maternity leave of the current postholder. In this key role, you will report directly to the Headteacher and play a central role in financial planning, budgeting, and monitoring, ensuring resources are deployed efficiently.

The successful candidate will be a confident and knowledgeable professional with a strong understanding of financial management, ideally within an educational environment. You will demonstrate a detailed knowledge of relevant legislation, government regulations, and statutory requirements affecting schools, and will be able to apply advanced financial principles to support effective decision-making.

Strong communication skills, attention to detail, and the ability to work closely with senior leaders and governors are essential. You will be proactive, solutions-focused, and committed to ensuring that financial and operational management contributes positively to the wider life and success of the school.

If you feel you have the skills and experience required for this position, then we would very much like to hear from you.

For further details and an application pack, please see the School Website

www.wellington-school.co.uk

Wellington School, Wellington Road, Timperley, Altrincham, Cheshire, WA15 7RH

Tel: 0161 928 4157

Email: recruitment@wellington.trafford.sch.uk

Closing date: Noon, Friday 8th May 2026

Wellington School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, online searches and a satisfactory Enhanced Criminal Record with Barred List check through the Disclosure & Barring Service (DBS).