The Sycamore Church of England Trust

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Teacher – Radcliffe Hall CE/Methodist Primary School

Recruitment Pack

Closing Date: 15th November 2026

Interview Date: 24th November 2026

Start Date: 1st January 2027



Teacher

Working Hours:	32.5 hours per week
Base:	Radcliffe Hall CE/Methodist Primary School (initially)
Grade:	Main Payscale
Contract:	Permanent

The Sycamore Trust are seeking to appoint a KS1 (Y2) teacher to initially work at Radcliffe Hall CE/Methodist Primary School*.

What you can achieve with us:

- **Grow with us**: As our Trust expands, so do your opportunities meaning you can develop your role and progress your career as we grow together.
- **Make an impact:** Your initiative and ideas will help shape how we work and deliver real change within your school.
- **Experience variety:** No two days are the same, you will be supporting projects, solving problems, and making things happen.
- **Develop your skills:** Access Trust-wide CPD, support, and the chance to build your expertise across all operational areas within an educational environment.
- **Prioritise your wellbeing:** Benefit from an excellent pension package, confidential wellbeing services, online GP, physiotherapy, and more.
- **Feel supported:** Full training and ongoing support will be provided to the right candidate. If you have the drive and potential, we will help you succeed.
- **Join a great team**: Work with a collaborative, supportive team that values your contribution.

What you will do:

- Have responsibility for teaching a class in KS1.
- Work with your key stage team to plan for high quality lessons.
- Take a full part in school life.

What you will bring:

- A passion for teaching
- High expectations for all pupils you work with.
- A willingness to be a team player.

Ready to grow with us?

For an informal chat and to visit the school, contact Liz Cook (Head Teacher) on 0161 724 4928 (option 2)

Apply now—do not wait!

We may close early if we find the right person. Apply via Greater Jobs or our Trust website. **We are unable to accept CVs or paper applications,** please email **recruitment@thesycamoretrust.co.uk** if this causes you an issue.

Employees of the Trust have a responsibility for, and must be committed to, safeguarding, and promoting the welfare of children and young people and for ensuring that they are protected from harm.

This post will initially be based at Radcliffe Hall. Please note that the employer will be The Sycamore Trust and, as pupil numbers and staffing requirements change across the Trust, you may be required to work at another school within the Trust.

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Job Description	
Post Title	Teacher
Responsible to:	Headteacher and Trust Leadership Team
Location:	Radcliffe Hall CE/Methodist Primary School This post will initially be based at Radcliffe Hall. Please note that the employer will be The Sycamore Trust and, as pupil numbers and staffing requirements change across the Trust, you may be required to work at another school within the Trust.

Main Purpose of the Role

A Primary School Teacher is responsible for educating children aged 4–11, supporting their academic, social, and emotional development. The role involves planning engaging lessons, assessing progress, and creating a safe, inclusive learning environment.

Special Conditions of Service

- Attendance at evening meetings may be required.
- Staff may be deployed at other schools within the Trust, should the need arise.

Immediately Responsible for:

- Teaching Assistant

Core Responsibilities and Tasks

Teaching & Learning

- Plan, prepare, and deliver structured lessons aligned with the national curriculum.
- Adapt teaching methods and adjust activities to meet the diverse needs and learning styles of pupils.
- Use a range of resources, including digital tools, to enhance learning.
- Ensure pupils can access learning activities through specialist support e.g. curriculum/SEN specialism
- Set appropriate homework and provide constructive feedback.

Assessment & Progress

- Assess pupil progress through observation, tests, and assignments.

Job Description

- Track attainment and maintain accurate records.
- Identify and support pupils with additional learning needs.
- Prepare reports for parents, carers, and school leadership.

Classroom & Behaviour Management

- Create a positive, inclusive classroom environment.
- Promote good learning habits, attendance, and punctuality.
- Deal promptly with conflict and incidents and encourage pupils to take responsibility for their own behaviour in line with established school policy.

Safeguarding & Pastoral Care

- Ensure the safety and well-being of all pupils.
- Recognise and report safeguarding concerns according to statutory guidelines.
- Build positive relationships with pupils to support emotional development.

Collaboration & Communication

- Work closely with teaching assistants and support staff.
- Participate in staff meetings, training, and school events.
- Communicate effectively with parents and carers.
- Collaborate on planning and curriculum development within year groups or key stages.

Support for the School

- Assist in the training and development of classroom support staff including supervision of volunteers, trainees.
- Contribute to the overall ethos/aims/work of the school
- Comply with school policies and procedures relating to child protection, health, safety and security, confidentiality and data protection. Report all concerns to the appropriate person (as named in the policy concerned).
- Establish constructive relationships and communicate with other agencies/professionals to support achievement and progress of pupils.
- Participate in training and other learning activities as required
- Recognise own strengths and areas of expertise and use these to advise and support others.
- Be responsible for and committed to safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.

Corporate Responsibilities

Job Description

All employees of The Sycamore CE Trust have a responsibility for, and must be committed to, safeguarding, and promoting the welfare of children and young people and for ensuring that they are protected from harm.

In addition, we expect all employees to:

- Be aware of, support and contribute to the ethos and values of the Trust.
- Recognise own strengths and areas of expertise and use these to support and advise others.
- Participate in training and other learning activities and performance development as required.
- Familiarise themselves with, and adhere to, all relevant Trust Policies and Procedures
- Comply with the Trust's Health and Safety requirements.
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents, and colleagues

Additional to Note

This is an outline job description only and the post holder will be expected to undertake duties commensurate within the range and grade of the post or any other reasonable duties as directed by the Central Leadership Team.

Duties may be subject to periodic review, in consultation with the postholder, to reflect the changing work composition of the Trust.

Job Description prepared by:	**Sign**: Liz Cook	**Date**: Nov.26
Agreed correct by Postholder:	**Sign**:	**Date**:
Agreed correct by Supervisor/Manager:	**Sign**:	**Date**:

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Person Specification	Essential	Desirable
Qualifications & Training		
Qualified Teacher Status (QTS).	√	
Degree or equivalent qualification relevant to teaching.	√	
Evidence of ongoing professional development.	√	
Additional training in SEND, phonics, or curriculum specialisms.		√
First Aid Training		√
Experience		
Experience teaching or working with primary-aged pupils (through employment or placements).	√	
Experience planning, delivering, and assessing learning in line with the National Curriculum.	√	
Experience using a range of strategies to support varying abilities and learning styles.	√	
Experience of supervising other staff and delegating work	√	
Experience working with pupils with SEND or EAL.		√
Experience using formative and summative assessment to track progress.		√
Knowledge & Understanding		
Strong understanding of the National Curriculum and age-related expectations.	√	
Knowledge of effective teaching and learning strategies.	√	

Person Specification	Essential	Desirable
Qualifications & Training		
Knowledge of effective teaching and learning strategies.	√	
Awareness of behaviour management techniques and positive reinforcement.	√	
Understanding of current educational issues and developments.		√
Knowledge of how to integrate technology effectively into learning.		√
Skills & Abilities		
Ability to plan engaging, differentiated lessons.	√	
Strong communication skills with pupils, colleagues, and parents.	√	
Ability to create an inclusive, supportive, and stimulating learning environment.	√	
Effective classroom and behaviour management skills.	√	
Strong organisational skills and ability to meet deadlines.	√	
Ability to use assessment data to inform future teaching.	√	
Use of ICT for administration purposes: current Windows based packages including Microsoft Word, Excel, Outlook, and PowerPoint	√	
Awareness of confidentiality and ability to deal appropriately with sensitive or difficult situations	√	
Display the highest levels of integrity and complete discretion and trustworthiness.	√	
Ability to contribute creatively to wider school life (e.g., clubs, events, enrichment).		√

Person Specification	Essential	Desirable
Qualifications & Training		
Personal Qualities		
Passion for teaching and commitment to pupil progress.	√	
Positive, enthusiastic, and approachable manner.	√	
Resilience, flexibility, and ability to adapt to changing needs.	√	
Strong sense of responsibility and professionalism.	√	
Commitment to equality, diversity, and inclusion.	√	
Confident, authoritative, and able to work productively with a wide range of staff, parents and pupils	√	
A commitment to safeguarding and promoting the welfare of children	√	
Willingness to take part in whole-school development opportunities.		√
Desire to engage in reflective practice and continuous improvement.		√