



Our Mission Statement: Together, as God's family we are learning through love, forgiveness, respect and courage to use our unique gifts challenging and transforming our world.

Job Purpose:

A class teacher at St William of York will:

- Endeavour to develop and maintain the Catholic character of St William of York School in accordance with the directions given by the Governors and subject thereto, the directions given by the headteacher;
- Maintain the positive ethos and core values of St William of York School, both inside and outside the classroom;
- Educate and look after the welfare of pupils in the designated class for this academic year in accordance with the requirements of School Teachers' Pay and Conditions Document, Teachers Standards, having due regard to the requirements of the National Curriculum, our school's Mission Statement, the aims and objectives and schemes of work, and any policies of the Governing Body;
- Set a high standard in their own class and when working with other classes which can be used as a guide to expectation and as a model of good practice;
- Share in the corporate responsibility for the well being and discipline of all pupils;
- Teach a designated class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs and are in line with school policy;
- Contribute to constructive team building amongst teaching and non teaching staff, parents and governors;
- Have an awareness of the decisions made by the Government, LA, Governing Body and outside agencies;
- Ensure that our school's internal environment reflects the taught curriculum, changing displays regularly and keeping/ encouraging the children to keep our school neat and tidy at all times

Main Duties:

At St William of York, a class teacher will:

- Implement agreed policies and guidelines;
- Support initiatives decided by the HT and the staff;
- Take an active part in meetings/ working groups relevant to they age range taught;
- Contribute to meetings, discussions and management systems necessary to coordinate the work of our school as a whole;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- To set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- Report to parents on the development, progress and attainment of pupils;
- Maintain good order and discipline amongst pupils in accordance with our school's behaviour policy;
- Communicate and cooperate with specialists from outside agencies;
- Lead, organise and direct learning support staff within the classroom;
- Participate in the appraisal system and pay review for the appraisal of their own performance;

- Promote equal opportunities and inclusion in our school and to ensure the implementation of our school policies in this respect.
- Alert the key stage leader to a cause of concern, who will in turn liaise with the DHT and HT;
- Ensure that all risk assessments are in place for any activities planned for the designated class, awareness of our fire and first aid procedures and support the work of our Health and Safety Officer.
- Ensure that all our policies and procedures on safeguarding children are followed at all times