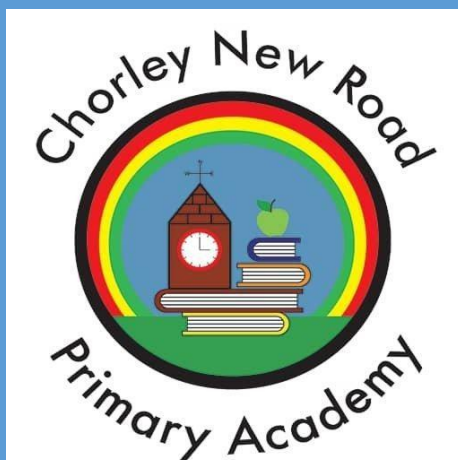




PLAYWORKER

APPLICATION
PACK
PERMANENT



September 2026

PLAYWORKER

Employer: Albany Learning Trust

Location: Chorley New Road Primary Academy

Working Hours: Real Living Wage -FTE £25,948 - pro rata £8901.23

Hours – 15 hours a week – Term time only (190 days)

Monday to Friday – 3.00pm to 6.00pm

Required from: ASAP

Contract Type: Permanent

Closing Date: Friday 4th September 2026 at Noon

Shortlisting Date: - Friday 4th September 2026 - PM

Interview Date: Monday 7th September 2026

Chorley New Road Primary Academy
Chorley New Road, Horwich, Bolton, BL6 6EW

Head Teacher: Miss L. Burrows

Tel: 01204 337046

Email: recruitment@cnrprimary.co.uk

ARE YOU LOOKING FOR A NEW CHALLENGE? ARE YOU HARD-WORKING. If this sounds like you then we want to hear from you.

We have an exciting opportunity within CNR for a playworker in our wraparound club (BEE club) to join our team, working 15hrs per week, Monday to Friday, term time only. This is a permanent position; subject to a 6-month probationary period.

Working within a school environment you will need good communication skills and be able to demonstrate a clear understanding of the English language.

Experience in a similar role would be an advantage but full training will be provided for the successful candidates.

Completed applications should be returned to the Head Teacher by noon on Friday 4th September 2026 at Noon to recruitment@cnrprimary.co.uk

(Application forms must be completed CVs not accepted).

Chorley New Road Primary Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced disclosure from the Disclosure and Barring Service.

Interviews will take place on Monday 7th September 2026.

JOB DESCRIPTION

Job Title: Playworker

Real Living Wage -FTE £25,948 - pro rata £8901.23

Hours – 15 hours a week – Term time (190 days)

Monday to Friday – 3.00pm to 6.00pm

Responsible to: Club Manager

Job Description (Playworker) Job Purpose To act as Playworker in our wraparound club (BEE Club) during term time only.

Main Responsibilities

- To be responsible for the care and safety of children attending the Out of School Club (OSSC)
- To be responsible for the day to day running and activities of the OSSC
- To implement policies/practices set by the Manager
- To support teaching and learning for 3-5 year olds
- To liaise with parents

Responsibilities to the Organisation

- To be customer focused and committed to providing high standard services through best practice and national guidelines
- To act in accordance with Health and Safety policies and supporting procedures
- To practice and promote effective communications with existing and potential users
- To promote equal opportunities
- To communicate to parents the policies and practices of the organisation
- **Specific Duties**
- To assist in the delivery of the after school club by acting as a key worker to a number of Early Years children
- Carrying out observations and assessments in line with the EY framework
- Communicating with parents about the welfare of the children
- Safeguarding children by supervising play and carrying out registers and headcounts
- Supporting children's emotional, social and physical development through a range of programmed activities
- Contributing ideas to the planning of activities to ensure effective learning and development
- Engaging in activities Assisting in provision of healthy meals
- Developing relationships with partners including schools, staff, parents
- To provide feedback to parents on the welfare and well-being of children attending the club
- Promoting a range of values including British culture
- Supporting literacy and numeracy in the before and after school club
- Encouraging positive behaviour by acting as an exemplary role model
- To ensure the health and wellbeing of children attending the club (including serving up evening snack in accordance with basic food hygiene standards)
- To ensure that the hall is ready for school use at 8.50am (including cleaning tables, cups, plates, knives and spoons, sweeping the floor and tidying away toys/equipment)
- To undertake and assist with such other duties as may be required from time to time commensurate with the post
- Attending training where necessary

PERSON SPECIFICATION: Playworker					
Attributes	E = Essential, D = Desirable HI = How Identified	E	D	HI	Comments
Qualification	Educated to GCSE/O Level standard		√	A/R	
Experience	Working with children		√	A/I/R	
	Scheduling activities for a range of children		√	A/I/R	
	Food safety First Aid Awareness of EYFS Safeguarding Training		√	A/I/R	
Skills	Ability to communicate with a range of people	√		A/I/R	
	Ability to be adaptable and be able to work a timetable	√		A/I/R	
	Ability to organise activities/people	√		A/I/R	
	Ability to deal with queries from members of the public	√		A/I/R	
Personal Qualities	To be able to work calmly and efficiently under	√		A/I/R	
	Enthusiastic, assertive and energetic	√		A/I/R	
	Must be smart in appearance with a pleasing personality and maintain good personal hygiene	√		I/R	
	Have a flexible approach to work and routines	√		A/I/R	
	To be committed to an honest, helpful, hard working approach	√		A/I/R	
	Good record of attendance and punctuality	√		A/R	

	An understanding of school policies and procedures and a commitment to safeguarding.		√	I/R	
KEY: A= APPLICATION, I = INTERVIEW, R = REFERENCE					